



NOTICE OF MEETING

**Environment, Culture and Communities Overview & Scrutiny Panel
Tuesday 8 December 2009, 7.30 pm
Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

To: Environment, Culture and Communities Overview & Scrutiny Panel

Councillor Finnie (Chairman), Councillor McLean (Vice-Chairman), Councillors Mrs Barnard, Beadsley, Finch, Mrs Fleming, Leake, Mrs McCracken and Simonds

cc: Substitute Members of the Panel

Councillors Mrs Angell, Mrs Beadsley, Brossard, Harrison, Mrs Shillcock, Thompson and Turrell

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
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AGENDA

Page No

1. APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS

To receive apologies for absence and to note the attendance of any substitute members.

2. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting of the Environment, Culture and Communities Overview and Scrutiny Panel held on 8 September 2009.

1 - 8

3. DECLARATIONS OF INTEREST AND PARTY WHIP

Members are asked to declare any personal or prejudicial interest and the nature of that interest, including the existence and nature of the party whip, in respect of any matter to be considered at this meeting.

4. URGENT ITEMS OF BUSINESS

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

PERFORMANCE MONITORING

5. PERFORMANCE MONITORING REPORT

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the Performance Monitoring Report for the second quarter of 2009/10 relating to the Environment, Culture and Communities Department.

Please bring the previously circulated Performance Monitoring Report to the meeting. Copies are available on request and attached to this agenda if viewed online.

BRACKNELL FOREST PARTNERSHIP

6. REVIEW OF THE CLIMATE CHANGE PARTNERSHIP

To discuss with the Chairman and Lead Officer of the Climate Change Partnership its governance, performance management, financial management, and related issues, with reference to the questionnaire sent in advance of the meeting.

9 - 16

OVERVIEW AND POLICY DEPARTMENT

7. **PLAYBUILDER PROJECT**

To receive an oral update in respect of the Playbuilder Project

8. **EXECUTIVE RESPONSE TO 'WASTE NOT WANT NOT' - REVIEW OF WASTE AND RECYCLING**

To consider the Executive response to the above report of the review of waste and recycling. 17 - 28

9. **EXECUTIVE RESPONSE TO THE REVIEW OF THE IMPLEMENTATION OF THE HOUSING AND COUNCIL TAX BENEFITS IMPROVEMENT PLAN**

To consider the Executive response to the above report of the review of the implementation of the Housing and Council Tax Benefits Improvement Plan. 29 - 34

10. **WORKING GROUPS UPDATE**

To receive an update report in respect of the working groups of the Panel. 35 - 36

11. **OVERVIEW AND SCRUTINY QUARTERLY PROGRESS REPORT**

To note the quarterly progress report of the Assistant Chief Executive. 37 - 50

HOLDING THE EXECUTIVE TO ACCOUNT

12. **EXECUTIVE FORWARD PLAN**

To consider forthcoming items on the Executive Forward Plan relating to environment, culture and communities. 51 - 60